

# Prepare for Your Career



# Career by Design

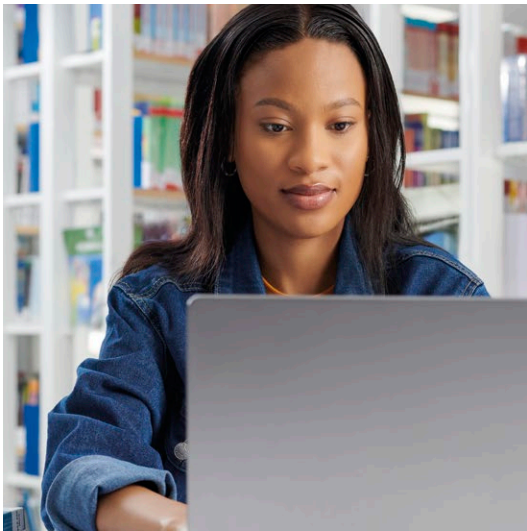
We want every student who graduates from The IIE's Varsity College to face the world with the skills and knowledge to create and thrive in their own future. We aim to curate an experience where each student better their best, and is given the support to prepare for their career in the way that best suits them, and grows them – so they can find their place.

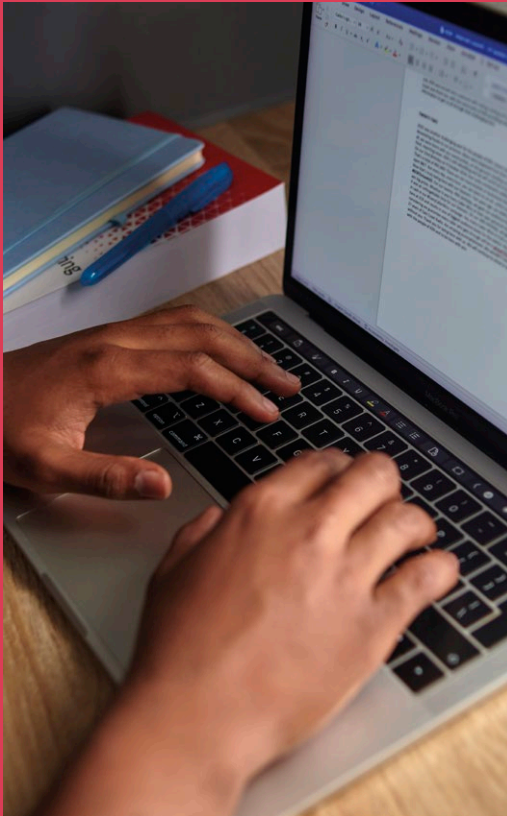
## What Is The Career Centre?

The Career Centre is a career-readiness centre, offering students opportunities to acquire essential skills for their future careers. It is important that the acquired skills complement their academic qualifications to ensure well-rounded and effective preparation. Our strong business relationships allow for potential industry exposure, work experience, and graduate placement – preparing them for the future and getting their CVs to the top of the pile.

## How Do I Hear About The Career Centre's Activities?

Find your Career Centre Coordinator on campus and access the interactive Career Centre platform online or via the VC Career Centre app. Explore the content on the platform and book a consultation online with your Career Centre Coordinator for individual career support. Working with your Career Centre presents an opportunity to enhance your employability and prepare for a successful career launch. Even if you're unsure of what career you're interested in or what your long-term goals are, come in for a chat.





# Why Work Part-Time?



Students who work or take up internships while studying demonstrate more notable self-awareness and confidence than students who don't. They gain industry exposure and acquire essential skills which are vital for their future careers. In addition to earning money, some independence and satisfaction, part-time work and internships help you to:

- Gain work experience and build an impressive and credible CV.
- Apply the knowledge you have gained at The IIE's Varsity College to the real world of work and further develop your skills.
- Make industry connections.
- Experience non-traditional companies and potential jobs within your area of qualification that you may never have thought of.

Employers are always impressed with your experience and initiative.

## Success Stories



### **STHEMBISO ZWANE**

*IIE Bachelor of Commerce and Information Sciences in Application Development IIE graduate from The IIE's Varsity College Westville, Co-Founder and Director with GoGetta.*

"I advise students to know what they want and go for it! Be diligent in your work and persevere. When the going gets tough, don't walk out. Your future is in your hands."

### **RENEILWE-KUTLWANO MOTLHABI**

*IIE Bachelor of Computer and Information Sciences in Application Development IIE graduate from The IIE's Varsity College Sandton, Data Analyst with Investec.*

"The Career Centre was helpful when I wasn't sure about my career options. I encourage students to start as early as the second year to apply for internships or part-time work. An early start enables you to gain experience and clarify your career goals. Lastly, learn to network and collaborate. This plays a crucial role in your career journey."

## Advice from a Career Centre Coordinator

Meet Neuwe Kibe, the Career Centre Coordinator at the IIE VC Cape Town campus. Neuwe is passionate about supporting, guiding and equipping students to be adequately prepared for the world of work and their future careers.



“Preparing for a career is an ongoing process that involves careful planning, decision making, and intentional actions. This preparation begins well before you step onto the campus.

It’s crucial to develop self-awareness regarding your interests, core values, passion, abilities, and preferred learning styles. This self-awareness becomes invaluable when crafting your CV, a task I recommend initiating in your first year. Additionally, researching your chosen industry is essential. Be inquisitive, explore potential career paths, and understand the skills and competencies employers seek. Seize the opportunity to cultivate these skills through part-time work and internships while pursuing your studies, as this greatly enhances your CV and distinguishes you as a proactive candidate.

In a case where a part-time job doesn’t align with your field of study, recognize that it provides an opportunity to acquire transferable skills that enhance your employability. Additionally, expanding your professional network can lead to opportunities within your industry, adding significant value to your career journey. I encourage you to seek support at the Career Centre and utilize the Career Centre platform to access career resources and tools.

Keep in mind that your career path is unique and may undergo changes. Success in a career is seldom a straightforward journey, but with determination, perseverance, and a commitment to learning, you can achieve remarkable milestones.”

## FAQs

### **Must I engage with the Career Centre to be put forward for a position?**

Yes. You need to proactively apply for job opportunities via the Career Centre platform. The Career Centre cannot make guarantees to any students but works closely with committed students to ensure they are well prepared for the application and interview process.

### **Is being paid for part-time work important?**

Some positions will only offer industry exposure/experience and an opportunity to learn, which will prove worthwhile in the long-term.

### **Will my part-time work skills be transferable to my full-time career?**

Yes. Any skills developed through part-time employment become invaluable once you embark on your career, as they increase your employability. Even waiting tables will teach you skills like dealing with difficult customers and working under pressure.

# What Can I Do to Kickstart My Career Now?

## Access the Career Centre platform

The Career Centre platform grants you exposure to a wealth of interactive career tools, e-learning content, and the latest job opportunities.

We encourage you to start by taking the Career Pulse, an assessment tool on the platform that measures your employability. You will thereafter receive personalized recommendations on what you can do to become more employable and be on your way to achieving your career goals.

## Connect

Book a consultation with your Career Centre Coordinator via the Career Centre Platform for support with mapping out your career expectations and goals, CV development, interview techniques, job search strategies and much more.

## Get involved

Attend various skill-building workshops with industry speakers and recruitment experts as well as employer showcases and events. Consult with your Career Centre Coordinator regularly for guidance and advice.

## Focus

Explore career options and focus on work that will help you achieve your career goal. We will support you every step of the way.

## Action

Come to the Career Centre earlier on during your studies and be intentional in your approach. Speak to us about Graduate Job Opportunities, what they entail and how you can prepare for them. The door of opportunity will be wide open if you are prepared.



# Gauteng

## Sandton

Waterstone Drive, off Benmore Road  
Benmore Gardens, Sandton 2196  
Tel: (011) 784 6939  
Email: sdt@varsitycollege.co.za

## Waterfall

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11 Riverview Park, Midrand 1686  
Tel: (010) 224 4300  
Email: wfi@varsitycollege.co.za

## Pretoria

116 Clearwater Road, Cnr. Clearwater &  
Glenwood Roads, Lynnwood Glen,  
Pretoria 0081  
Tel: (012) 348 2551  
Email: pta@varsitycollege.co.za

# Western Cape

## Cape Town

Quadrant Building, 146 Campground Road,  
Newlands, Cape Town 7700  
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# Eastern Cape

## Nelson Mandela Bay

1st Floor, Mercantile Bank Plaza, Ring Road  
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# KwaZulu-Natal

## Durban North

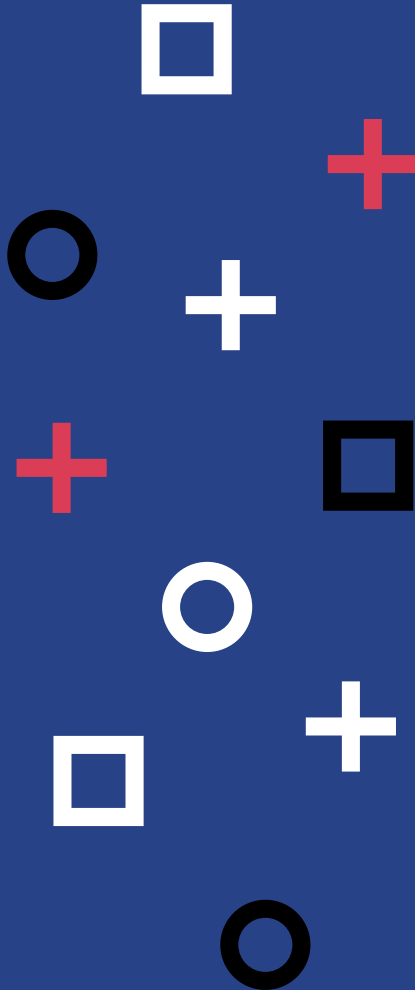
12 Radar Drive, Durban North 4051  
Tel: (031) 573 2038  
Email: dbn@varsitycollege.co.za

## Westville

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Westville 3630  
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Email: dbw@varsitycollege.co.za

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